

ABC NURSERY POLICIES AND PROCEDURES**POLICY 20: Supporting Children with Specific Needs including
Children with English as a Second Language**

- 20.1 By operating a Key Carer system children's individual needs will be met more effectively. Regular observational assessments by the Key Carer will highlight children's specific needs and inform staff of each child's level of development in all areas. Our planning will be informed by our observations of children are and their interests.
- 20.2 Any concerns with regards to children's specific needs will be raised with the Nursery Manger and Nursery SENCO. These will be discussed informally on a daily basis and more formally at regular staff meetings.
- 20.3 Our concerns will be discussed with parents and we will work in partnership with parents to meet a child's specific needs.
- 20.4 Children identified as having English as an additional language will be supported by the following strategies.
 - Discussion with parents. If both parents have a limited knowledge of English then we will endeavour to obtain an interpreter so that we can identify the needs for their child. We will plan strategies with the parents to ensure that they can gain full benefit from the provision.
- 20.5 We will identify the wishes of the parents for their child and whether or not they wish to have just English within their emergent literacy development or whether or not they would like the nursery to support them in their first language by the use of word cards / books / tapes / simple words etc. Using outside agencies for support where applicable.
- 20.6 We will endeavour, if parents express a wish, to obtain books and artefacts that reflect their culture. Staff will show a respect for their culture and language.
- 20.7 We will ensure that the child's needs are met by giving the child extra support to allow them to gain the maximum benefit from the curriculum ensuring that they:
 - Have understood what is being asked of them.
 - Have choices and equality of access to the provision.
 - Can communicate their wishes and needs.

Please also refer to Policy 7. Education, Inclusion and Equality for further information.