

**ABC NURSERY POLICIES AND PROCEDURES****POLICY 37: Adverse Weather**

**37.1** At ABC Nursery we have an adverse weather policy in place to ensure our nursery is prepared for all adverse weather such as floods, snow and heat waves.

**37.2** If any of these incidents impact on the ability for the nursery to operate, we will communicate to parents in the following ways.

a: Leave a message on the nursery telephone to say that the nursery is closed and give an emergency Tel: number to contact. (Owners)

b: To contact : Coventry's Free Radio snowline – to ensure that announcements are made as to whether or not the nursery is closed or open. (on a daily basis)

c: To display on the nursery's web page the situation daily with regard to whether or not the nursery is open or closed.

d: E-mail parents on the main e-mail contact that they have provided us with.

**37.3 Flood**

In the case of a flood we will follow our critical incident procedure to enable all children and staff to be safe and continuity of care to be planned for.

**37.4 Snow**

37.4.1 If high snow fall is threatened during a nursery day then the duty manager will take the decision as to whether to close the nursery. This decision will take into account the safety of the children, their parents and the staff team. In the event of a planned closure during the nursery day we will contact all parents to arrange for collection of their child.

37.4.2 In the event of staff shortages due to snow we will contact all available off duty staff and/or agency staff and group the children differently until they are able to arrive. If we are unable to maintain statutory ratio requirements after all avenues are explored we will contact Ofsted to inform them of this issue, recording all details in our incident file. If we feel the safety, health or welfare of the children is compromised then we will take the decision to close the nursery.

**37.5 Heat wave**

Please refer to our sun care policy.