

ABC NURSERY POLICIES AND PROCEDURES**POLICY 54: Risk Assessment Policy**

- 54.1 ABC Nursery is committed to creating a safe environment for children, staff and any other visitors to the nursery.
- 54.2 The setting carries out regular daily checks on all areas of the nursery to minimise risk and so any faults or hazards can be reported, removed or minimised in a timely manner.
- 54.3 Additional thorough checks are carried out on a weekly and monthly basis on items such as fire safety equipment and first aid equipment.
- 54.4 Risk assessments can be found in each room and outdoor area of the garden, and also in the Risk Assessment File in the downstairs office. These will be reviewed on an annual basis.
- 54.5 Specific risk assessments are written to inform staff practice and demonstrate how the nursery is managing risks throughout the building and when taking children outside the premises e.g. on outings.
- 54.6 The nursery management team have assessed the risks associated with the day to day running of the nursery and have used these when creating their risk assessments. Should any other risks come to light, these will then be assessed and a new Risk Assessment written accordingly.
- 54.7 Risk assessments will include aspects of the environment that need to be checked on a daily basis, risks to be aware of, and who these risks relate to (staff, children, visitors). These assessments are clearly colour coded to demonstrate who is responsible for ensuring specific safety issues, and to whom any faults or risks should be reported.